

**DATE:** February 2, 2022  
**TO:** 911 Emergency Response Advisory Committee  
**FROM:** Lisa Rose-Brown, Sparks Police Department, Police Services Manager,  
775-353-2304, [lrosebrown@cityofsparks.us](mailto:lrosebrown@cityofsparks.us)  
**THROUGH:** Chris Crawforth, Chief of Police  
**SUBJECT:** Request for reimbursement for the purchase of Plantronics equipment used in the operation of the emergency telephone system.  
[For possible action] – A review, discussion and possible action to approve, deny or otherwise modify a request for reimbursement for the purchase of twenty (20) Plantronics headsets for the amount of \$1,484.00

---

**SUMMARY**

[For possible action] – A review, discussion and possible action to approve, deny or otherwise modify a request for reimbursement for the purchase of twenty (20) Plantronics headsets for the amount of \$1,484.00.

**NRS APPLICABLE:**

NRS 244A.7645 provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

**STAKEHOLDER REVIEW(s)**

Stakeholder is Sparks Police Department Public Safety answering Point.

**PREVIOUS ACTION & BACKGROUND**

In 2014 and 2019 the E911 board approved funds to purchase headsets for Sparks Police Department Emergency Communications dispatchers. In May 2019 E911 board approved the reimbursement of wireless adapters, headsets, and wired amplifiers.

**FISCAL IMPACT**

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system.

**RECOMMENDATION**

It is recommended that the E911 Emergency Response Advisory Committee approve request for reimbursement for the purchase of Plantronics equipment used in the operation of the emergency telephone system.

**POSSIBLE MOTION**

Move to approve the recommendation to for the purchase of twenty (20) Plantronics headsets for the amount of \$1,484.00.

**Rose-Brown, Lisa**

---

**From:** Lisa Brown <litbell22@gmail.com>  
**Sent:** Wednesday, February 2, 2022 12:44 PM  
**To:** Rose-Brown, Lisa  
**Subject:** Fwd: Your Headsets Direct order has been received!

----- Forwarded message -----

From: **Headsetsdirect** <[info@headsetsdirect.com](mailto:info@headsetsdirect.com)>  
Date: Wed, Feb 2, 2022 at 12:42 PM  
Subject: Your Headsets Direct order has been received!  
To: <[litbell22@gmail.com](mailto:litbell22@gmail.com)>

## Thank you for your order

Hi Lisa,

Just to let you know — we've received your order #30294, and it is now being processed:

### [Order #30294] (February 02, 2022 01:42:27 PM)

Product	Quantity	Price
Plantronics EncorePro HW540 Headset Amplifier or Direct Cable Required	10	\$671.00
Plantronics EncorePro HW710 Headset   78712-101 Amplifier or Direct Cable Required	10	\$792.00
<b>Subtotal:</b>		\$1,463.00

<b>Shipping:</b>	\$21.00 via Ground
<b>Tax:</b>	\$0.00
<b>Payment method:</b>	Credit Card
<b>Total:</b>	\$1,484.00

**Billing address**

**Shipping address**

---

*Lisa Rose-Brown  
Sparks Police Dept.  
1701 E. Prater Way  
Sparks, NV 89434  
7753532304  
[litbell22@gmail.com](mailto:litbell22@gmail.com)*

---

*Lisa Rose-Brown  
Sparks Police Dept.  
1701 E. Prater Way  
Sparks, NV 89434*

---

Thanks for using [www.headsetsdirect.com](http://www.headsetsdirect.com)!

Headsets Direct, Inc